

**VOTE EXTRACTS**  
**DECEMBER 16, 2020 BOARD OF DIRECTORS' MEETING**

**I. APPROVAL OF MINUTES**

Voted: to approve the minutes of the Board of Directors' meeting of November 18, 2020 as presented and filed with the records of the meeting.

**IV. WATER POLICY & OVERSIGHT**

**B. Approvals**

1. Admission of the Town of Ashland to the MWRA Water System

Voted: to approve the Town of Ashland's application to become a member of the MWRA waterworks system to purchase up to 32.8 million gallons annually via an interconnection with the Town of Southborough water system;

Further, voted: to authorize the Executive Director, on behalf of the Authority, to execute a water supply agreement with the Town of Ashland, in the form shown in Attachment E to the staff summary as presented and filed with the records of this meeting, stipulating the terms and conditions of service and assess a twenty-five-year payment schedule for Ashland's Net Entrance Fee of \$388,336.34; and,

Further, voted: to authorize an allocation by the Authority of an additional \$519,400 in interest-free loans to the Town of Ashland under the Local Pipeline Assistance Program.

2. Approval for Admission of Town of Burlington to the MWRA Water System

Voted: to approve the Town of Burlington's application to become a member of the MWRA waterworks system to purchase up to 6.5 million gallons per day via a connection to the Town of Lexington water system, to be completed in two phases;

Further, voted: to authorize the Executive Director, on behalf of the Authority, to execute a water supply agreement with the Town of Burlington, in the form shown in Attachment E to the staff summary as presented and filed with the records of this meeting, stipulating the terms and conditions of service and assessing a twenty-five year payment schedule for Burlington's Phase 1 Net Entrance Fee of \$4,407,986; and,

Further, voted: to authorize an allocation by the Authority of an additional \$827,400 in interest-free loans to the Town of Burlington under the Local Pipeline Assistance Program.

**V. PERSONNEL & COMPENSATION**

**A. Approvals**

1. Appointment of Program Manager, Energy, Operations Division

Voted: to approve the appointment of Mr. Nicholas Zechello to the position of Program Manager, Energy (Unit 9, Grade 29) at an annual salary of \$128,958.93, commencing on a date to be determined by the Executive Director.

**B. Contract Amendments/Change Orders**

1. Extension of Employment Contract: Copy and Supply Clerk, Administration Division

Voted: to approve the extension of an employment contract for Mr. Ward Merithew, Copy and Supply Clerk, Facilities Management Department, for a period of 12 months from January 1, 2021 to December 31, 2021, at the current hourly rate of \$15.76 per hour for an annual compensation not to exceed \$12,300.00.

**VI. ADMINISTRATION, FINANCE & AUDIT**

**B. Approvals**

1. Transmittal of the FY22 Proposed Capital Improvement Program to the MWRA Advisory Board

Voted: to approve the transmittal of the FY22 Proposed Capital Improvement Program to the Advisory Board for its 60-day review and comment period.

**C. Contract Awards**

1. Insurance Consultant Services - Task Order Contract: Kevin F. Donoghue Insurance Advisor (d/b/a KFDDA), Contract F260

Voted: to approve the recommendation of the Consultant Selection Committee to award Contract F-260, Insurance Consultant Services, to Kevin F. Donoghue Insurance Advisor and to authorize the Executive Director, on behalf of the Authority, to execute said contract in an amount not to exceed \$200,000, for a contract term of three years from the Notice to Proceed.

2. Enterprise Content Management System Purchase and Implementation: Cadence Solutions Inc., Contract 7438

Voted: to approve the recommendation of the Selection Committee to award Contract 7438, Enterprise Content Management System, to Cadence Solutions Inc. and to authorize the Executive Director, on behalf of the Authority,

to execute said contract in the amount of \$2,148,635 for a contract term of 18 months from the Notice to Proceed.

**D. Contract Amendments/Change Orders**

1. Assignment and Assumption of Contracts S590 and S594, Deer Island Demand Response Services from Direct Energy Business Marketing, LLC to Centrica Business Solutions, Optimize, LLC

Voted: to authorize the Executive Director, on behalf of the Authority, to approve the assignment and assumption of Contract S590 and Contract S594, Deer Island Demand Response Services, from Direct Energy Business Marketing, LLC to Centrica Business Solutions, Optimize, LLC, and to further authorize the Executive Director, on behalf of the Authority, to execute two separate Assignment and Assumption Agreements to effectuate those assignments.

**VII. WASTEWATER POLICY & OVERSIGHT**

**A. Contract Awards**

1. Wastewater Monitoring for COVID-19, Biobot Analytics, Inc., Contract OP-420

Voted: to approve the recommendation of the Selection Committee to award Contract OP-420, Wastewater Monitoring for COVID-19, to Biobot Analytics, Inc., and to authorize the Executive Director, on behalf of the Authority, to execute said contract in an amount not to exceed \$206,200.00, for a contract term of one year from the Notice to Proceed.

2. Ward Street and Columbus Park Headworks Upgrade Design and Engineering Services During Construction, CDM Smith Inc., Contract 7429

Voted: to approve the recommendation of the Consultant Selection Committee to award Contract 7429, Ward Street and Columbus Park Headworks Upgrade Design and Engineering Services During Construction, to CDM Smith Inc., and to authorize the Executive Director, on behalf of the Authority, to execute said contract in an amount not to exceed \$28,896,530 , for a contract term of 3,287 calendar days from the Notice to Proceed.

3. Instrumentation Services – Metropolitan Boston Safety, Inc., Contract OP-418

Voted: to approve the award of Contract OP-418, Instrumentation Services – Metropolitan Boston, to the lowest responsive bidder, Safety, Inc., and authorize the Executive Director, on behalf of the Authority, to execute said

contract in the bid amount of \$270,600, for a contract term of 730 calendar days from the Notice to Proceed.

**B. Contract Amendments/Change Orders**

1. Agency-Wide Technical Assistance Consulting Services: Kleinfelder Northeast, Inc., Contract 7604, Amendment 2

Voted: to authorize the Executive Director, on behalf of the Authority, to approve Amendment 2 to Contract 7604, Agency-Wide Technical Assistance Consulting Services, with Kleinfelder Northeast, Inc., extending the contract term by twelve months from December 29, 2020 to December 29, 2021 with no increase in the contract amount.